



Australian Government

Department of Health and Aged Care

Office of Drug Control

Guidance for completing the triplicate for a permit to import kava for food use

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Inquiries regarding a permit and any use of this document should be sent to: dcs@health.gov.au.

Office of Drug Control

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GPO Box 9848
ACT, 2601
Australia

Phone:

(02) 6289 4618

Web:

odc.gov.au

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Version control

Updates to this document will occur automatically on the Office of Drug Control website and the revision table below will list the amendments as they are approved.

Date	Version	Amendments	Approved by
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8 August 2022	1.0	Original publication	ODC
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Introduction

The importation of kava, for food use, is subject to [Regulation 5F](#) of the *Customs (Prohibited Imports) Regulations 1956* (PI Regulations) and is prohibited unless the importer holds a permit issued by the Drug Control Section (DCS). A permit is required for each consignment that is imported.

The Triplicate is the document issued by DCS to provide to the Australian Border Force (ABF) as a clearance copy. This copy is required to clear the goods with ABF. **Do not send this copy overseas.** If you lose this copy you **will not** be issued a replacement and the imported goods will be seized by the ABF.

For personal use of kava, an incoming passenger (aged 18 years or over) into Australia may bring up to 4 kg of kava in their accompanied baggage. No import permit is required for incoming passengers bringing kava into Australia for personal use, where the quantity is under the relevant threshold.

IMPORTANT NOTICE

There are processes you **must** comply with in order to import kava.

1. A permit issued under 5F of the PI Regulations issued by DCS.
2. Compliance with border clearance requirements, which require you to make a declaration under the *Customs Act 1901*.
3. Compliance with biosecurity requirements.
4. Compliance with the *Imported Food Control Act 1992*.

Your kava may not be permitted for import, even if you hold an import permit issued by DCS, if you do not meet all biosecurity and food requirements under 3 and 4.

Completing the Triplicate

To ensure the correct quantity of kava is endorsed the Triplicate must be completed and returned to the Office of Drug Control (ODC) no later than 14 days after import. Any expired permits must be returned to the ODC within 14 days of expiry. Failure to do so may result in no further permits being issued, or the holder of the permit may be charged with an offence against subsection 50(4) of the *Customs Act 1901*. **Do not send the Triplicate overseas.**

The diagram below will assist in identifying the required information for completing the Triplicate.



Triplicate for kava import

Importer or broker to complete:	
I declare that the quantity of goods indicated below were imported on the date shown	
Name of person making declaration:	Quantity imported:
1	4
Signature:	
2	
Date signed:	Date of importation:
3	5
Enquiries relating to this permit should be directed to DCS@health.gov.au	

Section of the Triplicate to complete

- Legend:**
1. Full name of the person making the declaration
 2. Signature of the person making the declaration
 3. The date on which the declaration was made
 4. The actual quantity imported in kilograms (this quantity should not exceed the quantity listed under the controlled drug content of the Triplicate)
 5. The actual date the substance arrived in Australia

Submitting the Triplicate

You can submit your Triplicate to:

Mail	Drug Control Section Office of Drug Control Australian Government Department of Health and Aged Care GPO Box 9848 ACT 2601
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For information on Australian Border Force clearance, Biosecurity requirements and obligations on the importer see [Guidance: Import kava for food use | Office of Drug Control \(odc.gov.au\)](#).