



Application for a minor variation to a medicinal cannabis licence under the *Narcotic Drugs Act 1967*

Screening Questions

1. Does the application relate to a medicinal cannabis licence issued by the Office of Drug Control (ODC) under the *Narcotic Drugs Act 1967* (the Narcotic Drugs Act)?
 - § Yes- proceed to Q.2.
 - § No- variations cannot be sought until a licence has been granted under the Narcotic Drugs Act.
2. Does the proposed variation relate to one of the matters listed in section 2 of this form?
 - § Yes- proceed with this application form.
 - § No- a different application form is required for any other variation, please see the ODC website.

This is an application to the Secretary of the Department of Health made under section 10N of the Narcotic Drugs Act vary a medicinal cannabis licence under that Act for certain minor purposes (referenced in Section 2 of this form below).

Irrespective of the person(s) completing this licence variation application form, the licence holder is accountable for the accuracy of the information entered and submitted as part of the application, including any supporting documents.

The application may be withdrawn at any time before a decision has been made, but the application fee is not refundable. If you decide to withdraw your application, then an email to this effect should be sent to MCS.application@health.gov.au.

Privacy

The ODC collects a variety of personal information in the course of performing its function. Personal information is defined in the *Privacy Act 1988* (Privacy Act). Your personal information is protected by law under the Privacy Act, which contains the Australian Privacy Principles. The ODC is part of the Australian Government Department of Health. The Privacy Policy for this Department is available at www.health.gov.au.

The ODC may validate any information provided with this application with Commonwealth, State and Territory law enforcement authorities, and, State and Territory regulatory, planning and/or infrastructure authorities.

Providing Incorrect Information

Under Divisions 136 and 137 of the *Criminal Code Act 1995*, it is an offence to provide a false or misleading statement, information, or documents to the Commonwealth, including as part of an application for a licence.

SECTION 1 Licence details

Licence holder:

Licence number: _____

SECTION 2 Variation types

Indicate which variations to the licence the application is seeking:

(1) Change to the period for which the licence is in force (see sections 3 and 6 of this form)

(2) Remove authorised persons from the licence (see sections 4 and 6 of this form)

(3) Update the name of the licence holder (see sections 5 and 6 of this form)

Note: Applying to change to the period for which the licence is in force will usually be relevant for non-commercial medicinal cannabis licences.

SECTION 3 Change to the period for which the licence is in force

Provide details as to the reasons for the change to the period for which the licence is in force

Provide the proposed end date for the licence:

SECTION 4 Remove authorised persons from the licence

Provide a list of authorised persons to be removed from the licence

Provide details on why these persons are being removed as authorised persons

SECTION 5 Update the name of the licence holder
New name of licence holder:
Document requirement - Provide a Certificate of Registration on Change of Name issued by the Australian Securities and Investments Commission (ASIC).

SECTION 6 Declaration and consent		
I am authorised by the licence holder to submit this proposal to vary a licence on its behalf.		
I declare that, to the best of my knowledge, all the information in this proposal is true, correct and complete. I am aware that giving false or misleading information is a serious offence – see Division 136 and 137 of the <i>Criminal Code Act 1995</i> .		
Name:	Contact number:	Email:
Signature		Date:

[Version control](#)

Updates to this document will occur automatically on the Office of Drug Control website and the revision table below will list the amendments as they are approved.

Date	Version	Amendments	Approved by
March 2022	1.0	Initial publication	ODC